How far in advance may I reserve space at the Weisman?
We accept reservations up to 18 months in advance. A temporary hold may be placed for up to two weeks. After two weeks, a non-refundable, security deposit is required to confirm a reservation. This deposit is applied to the final rental bill. The full room rental fee is due 30 days before the event.

When is the museum available for rental?
Events may occur in rental spaces Tuesday through Sunday between 8:00am-Midnight and after 5:00 p.m. on Mondays. Other time constraints may apply based upon gallery hours. Please consult the events coordinator for how it may impact your event. Will the galleries be open during my event? You and your guests are welcome to view the galleries during your event. The galleries may remain open before or after our regular hours for $40/hour. Please consult the events coordinator to learn what galleries will be available for your guests during the time of the event.

Do you require a deposit?
Temporary reservations may be places on up to 3 dates for two weeks. A non-refundable security deposit is required to confirm a reservation. This deposit is applied to your final bill.

When are rental fees and other assorted costs due?
The full rental rate is due 30 days prior to the event. Additional staffing, gallery access, or ceremony fees will be charged after the event.

Additional Fees
Gallery Access: $40/hour
Event Attendant: $25/hour for the duration of after-hours events, not including setup and cleanup
Ceremony Fee: $350 (Includes additional gallery for ceremony, one hour of gallery access, set & cleanup, and access to two private changing rooms on the 2nd floor.)
Guided Tour: $25/hour per tour (15-20 guests allowed on each tour)

Insurance through the University of Minnesota:
A lease agreement and certificate of insurance for a general liability of one million dollars, stating the Regents of the University of Minnesota as additional insured, must be completed prior to the event. Insurance may also be purchased through the University of Minnesota Office of Risk Management. Costs vary based upon number of people expected and whether alcohol is being served at the event.

What is the cancellation policy?
Reservations cancelled less than 30 days before the event will be charged 100% of the room rental fee originally quoted.

Who is responsible for damage caused during the event?
Any damage to the building or items within the building will result in the cost of the repair or replacement to the Lessee. Any damage to the premises by a vendor contracted by the Lessee will also be charged to the Lessee. Any other damage may be covered by the insurance policy from the University required to host an event.
May I bring my own food/drinks?
WAM has an exclusive list of caterers. These caterers were selected based on their consistently high levels of quality and service and are uniquely equipped to work within the confines of the museum.

 Common Roots Catering 612-353-4261
 D’Amico Catering 612-238-4444
 Fabulous Catering 612-789-4244
 Georgia’s Catering 612-623-4900

May I serve alcohol at my event?

Alcohol may be served at an event at WAM, pending compliance with the policies set forth by the University of Minnesota. To serve alcoholic beverages in the museum, an application must be approved by the Office of the President of the University of Minnesota no later than 10 days prior to an event. Alcoholic beverages may only be sold by one of the Weisman’s licensed caterers. The caterers listed above are all approved by the University to provide alcohol and bartending services. The event coordinator will provide any forms needed by the University to permit alcohol on site. Red wine is prohibited throughout the building.

Is parking available for my guests?
The Weisman Art Museum sits atop the Art Museum Garage. Parking fees are established and collected by the U of M Department of Parking and Transportation Services. Complimentary parking may be arranged for your guests prior to your event.

May I have a band or DJ?
Yes. WAM reserves the right to determine where they are allowed to set up and appropriate volume levels. A dance floor is available with the room rental fee and may be set up in the Shepherd Room. We ask that all dancing be contained in the carpeted Shepherd Room.

Are decorations allowed in the rental areas?
All décor must be approved by the event coordinator. Signs and decorations may not be affixed to any interior or exterior surface of the museum. Balloons and confetti are not allowed. Votive candles or candles encased in glass are permitted in limited quantities in the designated rental areas. An open flame is not allowed on the main floor of the museum.

Equipment
The museum owns a small collection of audio-visual equipment including in-room and portable sound systems and multimedia projectors. Use of this equipment is included in the rental fee. A grand piano is also available. Rental clients will be billed for a pre-event tuning.

The museum also owns 200 chairs, 10 folding banquet tables, and a dance floor, all of which may be used at no additional charge. Please check with the event coordinator regarding the availability of this equipment. If any equipment is being brought in, renters must notify the event coordinator two weeks in advance of any arrangements made for delivery of equipment or materials.